

DESIGNWORKSHOP

Landscape Architecture

Planning

Urban Design

Strategic Services

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MEETING AGENDA

To: Fruita Land Use Working Group
From: Design Workshop: Anna Laybourn, Jessica Garrow, Areti Athanasopoulos
Date: April 29, 2020
Project Name: Fruita Land Use Code Update
Project #: 6298
Subject: Working Group Meeting #1
Meeting Date: May 7, 2020
Start/End: 4pm – 6pm
Copy To: file

Meeting Telephone Conference Call

INDIVIDUAL ZOOM LOGIN INFORMATION – TO COME FROM CITY OF FRUITA

1. **Welcome & Thank You** (15 minutes – Dan Caris)
 - a. Introductions
2. **Project Overview** (30 minutes – Design Workshop)
 - a. Scope of Work
 - b. Rolling Adoption of Amendments
3. **Project Schedule Review** (15 minutes – Design Workshop)
 - a. Overall Timeline
 - b. Working Group Meeting schedule / frequency and ground rules
 - Timelines for Working Group review of documents
 - Communication preferences
 - c. What are you hoping to accomplish by participating on the Working Group?
4. **Fruita Code Review** (30 minutes – Design Workshop)
 - a. Review Code Analysis work completed to date
 - b. What ideas does the Working Group have?
 - What is working?
 - What needs to be amended?
5. **Project Data Collection – Best Practices** (15 minutes – Design Workshop)
 - a. Review high level best practices examples
6. **Closing** (15 minutes – Design Workshop & Dan Caris)
 - a. Meeting Logistics
 - b. Next Steps
 - Tentative next meeting date: Thursday June 4, 4pm – 6pm OR Thursday June 18, 4pm – 6pm
 - c. Plus / Delta

Attachments:

- A. Scope and Schedule (**please review for this meeting**)
- B. Best Practices Analysis (**for your information**)
- C. Project Management Plan (**for your information**)