

**ADMINISTRATIVE PUBLIC HEARING  
Friday, October 15, 2010  
10:00 a.m.**

**ITEMS FOR CONSIDERATION**

**2010-18                    Shelly Smith**  
**Application:            Minor Subdivision**

**CALL TO ORDER:**

Dahna Raugh, Community Development Director, called to order the Administrative Public Hearing for Friday, October 15, 2010.

Meeting Attendees were Michele Smith, Property Owner/Applicant and Dahna Raugh, Community Development Director. Public: None.

**HEARING ITEM:**

**2010-18                    Shelly Smith**  
**Application:            Minor Subdivision**  
Property Owner:        Michele M. Smith  
Representative:        Michele Smith  
Location:                122 and 126 E. Aspen Avenue  
Zone:                     Downtown Mixed Use

A request for a Minor Subdivision to subdivide one lot (approximately 4,100 square feet) into two lots (approximately 2,230 square feet and 1,870 square feet).

Dahna Raugh- The only project on the agenda is Project #2010-18, the Shelly Smith Minor Subdivision application at 122 and 126 E. Aspen Avenue, which is a request for a Minor Subdivision to subdivide one lot approximately 3,317 square feet into two lots separated along the common wall that divides the two businesses on the property right now. I would like to turn it over to the applicant. Do you have a presentation to make?

Michele Smith- No, I do not.

Dahna Raugh- Do you have any concerns with the Staff Report and staff's recommendation?

Michele Smith- I have no concerns with the Staff Report.

Dahna Raugh- I would like to open it up for public comment. Does anyone from the public have any concerns with this subdivision? Seeing as how there are no members of the public in attendance, I am closing it to public comment and turning it over to staff. Staff has reviewed the project. It appears that it meets or can meet all the approval criteria that must be considered including compliance with all of the city's rules and regulations with the condition that all Review Agency Comments and issues identified in the Staff Report are adequately resolved before the property is subdivided through the recording of a Plat.

**ADJOURNMENT**

Dahna Raugh- Seeing how there is no other items on the agenda, that concludes this Administrative Public Hearing and this meeting is adjourned.